

**TUCSON AIRPORT AUTHORITY NOTICE OF REQUEST FOR PROPOSALS
FOR
OUTSIDE COUNSEL FOR COMMERCIAL DISPUTES, LITIGATION,
AND RELATED LEGAL SERVICES**

1. **Owner:** Tucson Airport Authority
 7250 South Tucson Boulevard, Suite 300
 Tucson, AZ 85756
 (520) 573-8100

2. General Description of Services: The Tucson Airport Authority (“TAA”) is conducting a competitive selection process to retain law firms or attorneys to serve as outside counsel for commercial disputes, litigation, and related legal services. The TAA intends to select and award of up to three (3) contracts for the services of outside legal counsel, with legal matters being assigned at the discretion of the President/CEO and the Executive Vice President/General Counsel or their designees.

- 3 Location: Tucson International Airport
 7250 South Tucson Boulevard
 Tucson, Arizona 85756

4. RFP: Written copies of the RFP are available for review at TAA’s Procurement Services Division, and/or a hard copy (or PDF) may be obtained from that office without charge. To request a copy, contact Matti Garry at mgarry@flytucson.com. The RFP contains the instructions, terms and conditions, forms, and other information relating to the RFP, including, but not limited to, the number of persons or firms to be included on the final list, the selection criteria to be used by the selection committee to select the person or firm to perform the services, the relative weight of the selection criteria, and information regarding interviews.

5. Date and Time for Submission of Proposals: Written proposals will be received by TAA until 2:00 p.m. local Tucson Time on Thursday August 13, 2026: Attention Debbie Cruz - Outside Counsel for Commercial Disputes, Litigation, and Related Services; Tucson International Airport; 7250 South Tucson Boulevard, Suite 300, Tucson, Arizona 85756; on the third floor at the TAA Administration Offices. One (1) original and five (5) copies of the proposal shall be required to be addressed and delivered to TAA on or before the day and hour set for receipt. A proposal may be withdrawn by written request any time before the scheduled time and date for receipt. Any proposal submitted after the designated date and time will not be accepted or considered.

6. Costs of Responding to the RFP: Any and all costs associated with responding to this RFP or providing a proposal shall be borne solely by the interested person or firm.

7. TAA’s Right to Reject for Any Reason: TAA reserves the right to reject any or all proposals, any other proposals or submissions, to cancel the RFP, or to withhold the award of any contract relating to the RFP for any reason which TAA determines.

8. Interest List: TAA maintains an interest list consisting of all design professionals, contractors, subconsultants / subcontractors, and major suppliers who are interested in receiving notifications of airport projects. Each firm must complete and submit, with its submittal, information with respect to each firm in the form included in the solicitation documents.

9. Civil Rights Title VI Solicitation Notice. The Tucson Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §2000d to 2000d-4) and the associated regulations, hereby notifies all bidders or offerors that all persons and firms will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

10. DBE: It is the goal of TAA to ensure that Disadvantaged Business Enterprise firms ("DBEs") have a fair and equal opportunity to participate in TAA's contracts. Specifically, the TAA ensures that a level playing field is maintain upon which DBEs can compete fairly for TAA's contracts to the extent reasonably possible and consistent with other legal requirements.

11. Legal Requirements: All persons or firms submitting a proposal must be duly licensed to perform the work at the time the proposal is submitted pursuant to all applicable laws, rules, and regulations.

12. Federal Requirements. Any person or firm submitting a proposal in response to the RFP must certify compliance with the trade restriction requirements set forth in 49 CFR Part 30 and will be required to comply with the requirements in any resulting contract. Any person or firm submitting a proposal in response to the RFP must certify compliance with the prohibitions found in Appendix A of 49 CFR Part 20.

ADVERTISEMENT DATE: Monday July 13, 2026

END